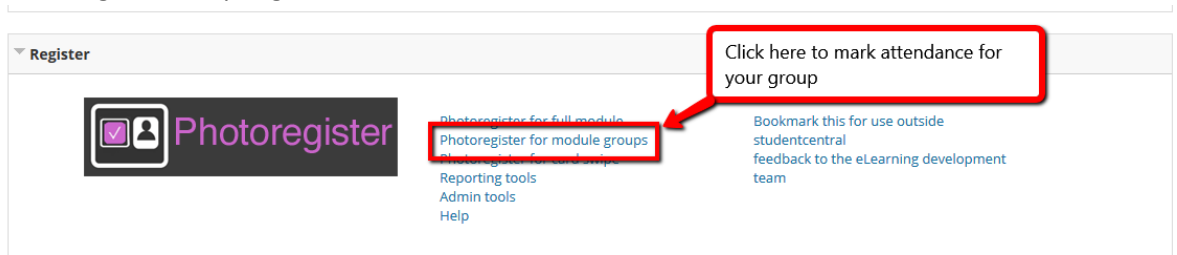# Photo Register on studentcentral
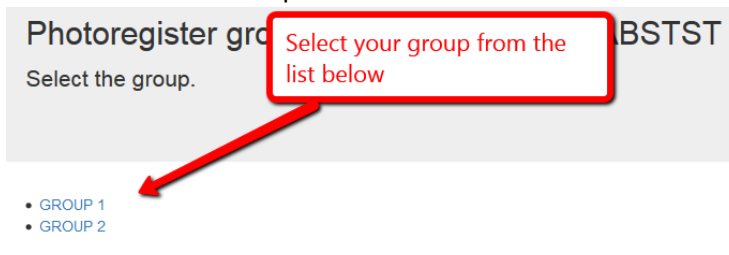
Using the photo register for groups

*NOTE – ONLY groups who name starts with the word GROUP (all uppercase) will be available for use with the group register function.

1. Accessing the Group registers

2. You will be required to login using your usual university username and password
3. Select the correct Group

4. Mark attendance or authorised absence

Photoregister · Recent · Modules · Groups · Swipe · Reporting · Admin · Help

Photo Register Menu

Photoregister for: TST-MEC2018

Select present, absent or authorised absence and then the Submit button. Registra

As a default all students are marked as **absent** to mark them as attending click **present** and if the students have authorised absence click **authorised**.
NOTE the colour change depending on the option selected

Demo Student
present
absent
authorised

Demo Student 1
present
absent
authorised

Demo Student 2
present
absent
authorised

Register for: 29-Aug-2018 Session: pm

If you are completing the register retrospectively please amend these details before submitting.

29-Aug-2018   pm   Submit

Select the date and time if completing a register retrospectively

Click **Submit** when done

Additional Attendance

Register any unlisted students attending this session by username, one at a time.

Register

If a student is attending but isnt on the list of students you can enter the student username here

built with artisanal hand crafted bytes by the University of Brighton eLearning developer team 2018

The maintenance window for this service is the second Monday in the month between 9:00 and 10:00. We'll try really hard to notify you beforehand if we need to tweak the system.

Think Data Protection. This is personal information. Keep it safe. Don't compromise security by printing, saving or sharing.