**Sample Consultancy Package**

This is a sample outline for a small scale package, training and facilitating groups to carry out their own piece of collaborative, arts-based research. It is based on working with a group of up to twelve participants, to deliver a package comprising:

1. Two half day workshops with two experienced facilitators, delivered at the start of the project. The first workshop aims to familiarise the group with the core principles, tools and techniques of the collaborative poetics method. The second will establish group values and research question/s, explore potential research designs and consider a plan of action for implementing the research. All materials will be provided for these sessions.
2. One copy per participant of the collaborative poetics resource pack. This pack includes teaching resources, guidance notes, activities and other materials for the successful conduct of collaborative arts-based research. It is supported by a set of online materials, including audiovisual resources.
3. A research budget of £400 to be made available to the participants, in order to facilitate the research and its dissemination.
4. A third half day workshop with two facilitators, delivered at a mutually agreed time, approximately half to two thirds of the way through the project. This will be a responsive workshop, with content guided by participant requirements. It may cover areas such as further training in collaborative poetics techniques, supervision of data analysis, and/or effective dissemination/communication of research findings. All required materials will be provided.
5. Facilitation/hosting of a research dissemination/sharing of learning event, which can be either internal or externally facing.

This package costs approximately **£2,500, inc VAT**. The cost is based on the provision of materials, travel expenses for facilitators, and staff time/expertise. Venue hire and catering can be agreed for an additional fee.

The model can be expanded and/or adapted to fit specific group needs.