



University of Brighton

Active Student
Volunteering Service



ARTS & HERITAGE volunteering opportunities...

...Get ready to add your CV and skills, complement your degree, network and get involved with your local community! Active Student helps University of Brighton students and staff to find and apply for **local, rewarding, safe and supported** volunteering opportunities that will **enhance your professional and personal development, and support your local community**. We register brand new roles on a regular basis so please keep checking back for updates!

Tel: 01273 644145

Email: volunteering@brighton.ac.uk

Web: www.brighton.ac.uk/careers/volunteering

Visit: Student Centre, Grand Parade Building



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Front of House Volunteer ♦ Fabrica

The organisation/project

Fabrica is a visual arts organisation based in a former Regency church in the heart of Brighton, which commissions contemporary visual art installations specific to the building. Summer exhibition details 'to be announced'.

The role

The main focus of the Front of House Volunteer role at Fabrica is invigilating exhibitions when we are open to the public. The volunteers work with the Volunteer Coordinators and fellow volunteers to greet visitors into the gallery, maintain the Front of House tasks and communicate the ideas of the artwork to the public. For each show, we invite volunteers to specific training to develop our understanding of the exhibition and the artist behind it.

Time commitment

Volunteers are asked to commit to 3.5 hours a week (incl. possibility of weekends) for the first 8 weeks after training – during the summer exhibition. After this, students can volunteer for longer.

Training

Induction, briefings and guidance from the Front of House management team.

Location

Central Brighton.



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Steward ♦ East Grinstead Museum

The organisation/project

East Grinstead Museum is situated in a purpose-built building in the centre of the town, only a few minutes from the historic High Street, the Museum tells the story of East Grinstead and the surrounding area from its early beginnings to the present day. Set up in 1995, East Grinstead Museum has a mission to preserve and develop the important collection of which it is the custodian. This collection forms a unique combination recording both the story of a town which formed an historic staging post between London and the coast together with the McIndoe Collection and story of the Guinea Pig Club which is of worldwide interest and importance.

The role

We are looking for people to join its team of volunteers to help a wide range of visitors get as much out of their visit as possible. You will:

- Welcome visitors to the Museum
- Introduce visitors to the Museum's permanent and temporary exhibitions and assist them around the Museum
- Assist visitors with their enquiries by helping them carry out research in the Museum's Research Room
- Encourage visitors to make a donation
- Sell merchandise from the Museum's shop
- Opening/Closing the museum.

Time commitment

- Morning shift 3¼ hours (9.45-1pm)
or
- Afternoon shift: 3¼ hours (1pm-4.15pm)

Training

On the role training will be required. No previous experience of museums required

Location

East Grinstead.



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Performance/Exhibition Invigilation Volunteer ♦ Lighthouse (Brighton Festival opportunity)

The organisation/project

Lighthouse is a Brighton-based arts charity specialising in connecting new developments in art, technology, science and society. We provide an accessible programme of training, talks, exhibitions, commissions and education initiatives.

For the 2019 Brighton Festival, Lighthouse is presenting Distorted Constellations which is a multi-sensory exhibition that uses sound, projections and holograms to immerse the audience in the imagined landscape of the artist's brain. The work is inspired by Ebizie's rare neurological disorder Visual Snow, which causes visual distortions such as flickering dots, auras and glowing lines.

The role

We are looking for volunteers to invigilate the work and performances at Lighthouse during Brighton Festival, May 1-19. Lighthouse is seeking people who have an interest in immersive and performative work. This will be a great chance to see behind the scenes and learn what it takes to exhibit an immersive multi-sensory work.

Time commitment

We're looking for volunteers to help out one day per week but can be flexible.

Training

Training/briefings provided.

Location

Central Brighton.



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Open Studios Volunteer ♦ Phoenix Gallery (Brighton Festival opportunity)

The organisation/project

Phoenix provides 100+ studio spaces, short-term project space for hire by community groups and supports a gallery, events and education programme which bring together professional artists and the general public in a friendly and creative environment

The role

- Welcoming and directing visitors and keeping a tally of numbers
- Giving out information on all Phoenix related activities
- Selling postcards and raffle tickets
- Assisting in keeping the building tidy
- Helping families navigate the activity trail
- Invigilating exhibitions
- Helping with set up with clear up after.

Time commitment

Friday 17th May

Set Up: 10am – 5pm

Preview Event: 6 – 9pm (3hrs)

Saturday 18th/Sunday 19th May

11am – 2pm (3hrs) or 2pm – 5pm (3hrs)

Volunteers can do as much or as little as they wish. Full days will include an hour lunch break.

Training

Phoenix will provide an Induction that will provide volunteers with the information needed for the role as well as health and safety procedures.

Location

Central Brighton.



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Front of House Assistant ♦ Ditchling Museum

The organisation/project

The museum holds an internationally important collection of work by the artists and craftspeople who were drawn to the village, including the sculptor, wood engraver, type-designer and letter-cutter Eric Gill, the calligrapher Edward Johnston (responsible for the famous Johnston typeface used for London Underground), the painter David Jones, the printer Hilary Pepler and the weaver Ethel Mairet.

The role

The role is based at our (sometimes) busy Admissions, Shop and Café area, and involves delivering excellent customer service, selling tickets, cash handling and shop sales, restocking the shop, café sales and preparation of teas/coffees, serving cakes, fielding visitor questions, and invigilating within the museum. We provide free tea or coffee during shifts worked, and discount in our shop and café.

Time commitment

Ideally weekly though we are flexible. Shifts are 10.15am-2pm or 1.45-5.30pm available Tuesday-Sunday. One month overall as a minimum.

Training

Training provided upon induction, and during shifts.

Location

In the village of Ditchling, approximately 10 miles outside of Brighton. Please ensure you look into travel options for this opportunity due to its location.



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Research Consultant ♦ Compass Community Arts

The organisation/project

We are a local arts charity founded in 1997. We have been engaged in addressing social barriers to creativity e.g. physical and learning disabilities. We are committed to providing professional development where appropriate. Since 2016 we have focussed on mental health and reaching the most vulnerable in our communities. We have developed a participant led model and our programme is designed and facilitated to involve participants at every level. We provide the opportunity to “explore new directions within a community of artists”. 2019 will see us implementing a sociocratic business and delivery model.

The role

We would be looking to work with a student or small team of students who would like the to opportunity to do some research. We would require them to design and implement a method for collecting and recording empirical evidence for us to use in our marketing and funding applications. The presentation of the outcomes can be as creative as the student wishes. Our objective is to be able to demonstrate the value in providing studio based environments that are facilitated by artists for creative ideas, dialogue and actions with people vulnerable to social isolation.

Time commitment

We are open Monday-Thursdays 10-4pm. Volunteering hours to be mutually agreed.

Training

Full induction and explanation and guidelines for working with our socially inclusive model.

Location

Eastbourne.



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Creative Artistic Mural Volunteer ♦ Sussex Beacon

The organisation/project

We are a charity called the Sussex Beacon which is an HIV treatment centre supporting people living with HIV.

The role

The volunteers will be working closely with the shop managers to help design and paint a mural on the wall outside St James Street store and some items at our home store on London road – both visible and central locations in Brighton. The idea we have so far for St James Street is our logo and some Victorian writing linked to fashion and clothing.

Time commitment

The time frame would be around 4 weeks but if students wanted to stay on as a store volunteer they would be welcome to. Completely flexible volunteering hours – although our shops are open from 9.30am to 5.00pm. Applicants need to be committed to the project – start to completion.

Training

Training includes inductions in both shops, health and safety guidelines and we offer training on HIV awareness.

Location

Kempton, Brighton.



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Garden Assistant, Gallery Steward & Learning Activity roles ♦ The Charleston Trust

The organisation/project

At Charleston we aim to further the Bloomsbury group's experimentalism, internationalism and anti-establishment approach, their new ideals for living and belief that the arts and freedom of expression are fundamental.

The roles

1. Garden Assistant: Replanting and dividing herbaceous perennials, weeding and mulching, pond maintenance work, maintaining gravel paths and terraces, staking, tying-in and cutting back herbaceous perennials, pruning of shrubs and roses, winter pruning fruit trees, propagation of annuals.
2. Gallery Steward: Gallery invigilation, supporting Visitor Service Assistants and the Welcome Desk, house hall stewarding.
3. Learning Activity Assistant: Encourage the participation of school children, young people and families in a range of planned workshops and activities, assist the Learning Officer and PPL (Public Programmes & Learning) team with the delivery of practical hands on workshops and activities, and support visitors in their broader knowledge of Charleston and awareness of our activities.

Time commitment

1. Garden Assistant: Either 10am–1pm or 10am–4pm (with 1 hour lunch break), for a minimum of 20 dates throughout the year.
2. Gallery Steward: A minimum of 10 shifts per exhibition, ideally a regular weekly commitment Wed–Sun & Bank Hol Mon 10am–1:30pm or 1:30pm–5pm.
3. Learning Activity Assistant: A minimum of four days across the year.

Training

In addition to Charleston's Volunteer Induction and information pack, you will receive a role-specific induction on your first day of volunteering.

Location

Rural Sussex, approximately 15 miles outside of Brighton. Please ensure you look into travel options for these opportunities due to their location.



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Story Mentor Volunteer ♦ Little Green Pig Writing Project

The organisation/project

We are a writing and mentoring charity for young people in Sussex. We believe in the right to write, and that this vital form of self-expression builds confidence, communication and literacy skills.

The role

Story mentors do a very important job at Little Green Pig, supporting young people in our workshops to get inspired by writing and get their words on the page. Not only that, you'll be helping build their confidence and communication skills. Workshops are usually two hours long with 30 minute briefing and debrief sessions before and after.

Time commitment

Ideally 3-4 hours per week for 6 months, committing to regular weekly shifts. A minimum of 4 shifts in one 6 month period.

Training

Volunteers are required to attend a short info session in which they will meet some of the LGP team and learn about the role, and then a longer (2.5 hour) training session. These are held every couple of months.

Location

Across Brighton and Hove.



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Arts Admin and Marketing/PR Volunteer ♦ Gladrags

The organisation/project

Gladrags is a charity run mainly by volunteers. We are a unique, creative resource providing low cost costumes (6000 + of them!) to schools & colleges, community/youth groups; amateur & fringe arts. We resource their community, arts, educational and wellbeing projects, supporting and enriching their work.

The role

If you are interested in gaining experience in admin and marketing within an arts setting, then helping regularly within our busy costume store might be the right thing for you. As a charity, we have customers from all walks of life and an emerging online presence. Depending on your background and interest, you could help us with: preparations for running events, including vintage sales; promotions and social media tasks; day to day operations within the store relating to the hire of costumes and online vintage sales.

Time commitment

Minimum 3 months, for 4 hours per week. We are open Tuesday and Wednesday from 10am-3pm and Thursday from 10am-6pm, Saturdays 10am-1pm by arrangement only.

Training

We give a full induction to the organisation and the role. You would be working alongside management staff and would receive support and supervision from them in order to carry out the role confidently and with all the information you need. Where possible, we will offer access to relevant, available external training opportunities.

Location

Moulsecoomb, Brighton.



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Garden Greeter Volunteer ♦ Royal Pavilion & Museums

The organisation/project

The Royal Pavilion & Museums is a statutory run service encompassing 5 sites across the city of Brighton & Hove; The Royal Pavilion, Preston Manor, Brighton Museum & Art Gallery, Hove Museum & Art Gallery and Booth Museum of Natural History. It works to look after the collections across our sites for current and future generations to enjoy, learn about, and be inspired by in a number of innovative ways. This includes delivering exhibitions, programming events and activities, community engagement work, schools engagement & learning, conservation and collections work and marketing & digital work.

The role

The Garden Greeter scheme is about providing the 'welcome' onto the Royal Pavilion Estate. As a Garden Greeter, you will buddy with another Greeter in the Royal Pavilion Garden, greeting visitors to the Estate, answering queries, directing people, giving out information about what's on, and sharing learned knowledge about the Estate, the Garden, and its buildings.

Time commitment

We ask for a minimal commitment of two shifts per week. Shifts are 2.5 hours long, including a short break. There are two shifts per day - on Fridays, Saturdays & Sundays, from April until September 2019. Deadline extended – ongoing recruitment until roles filled.

Training

You will be fully inducted and trained in all aspects of Estate security across the Dome, the Royal Pavilion & Brighton Museum. You will need to be reliable and able to liaise with the partner organisations to ensure information is up to date for visitors.

Location

Central Brighton.



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Museum Assistant ♦ Brighton Toy and Model Museum

The organisation/project

Step into a world of toys and models that extends over four thousand square feet of floor space, under four of the early Victorian arches which support Brighton Railway Station. Founded in 1991, the museum has over ten thousand toys and models in its archive. We have toys from as early as the mid-18th century, however, most of our exhibits focus on the golden age of toy making during the first half of the Twentieth Century. The displays have toys of all types including priceless model train collections and many period, antique toys from Great Britain and all over Europe and the USA.

The role

Your role is to greet visitors and answer their questions about the museum and the city – we are also a Visit Brighton information point. You will be responsible for admissions, shop sales, general appearance of museum – which includes cleaning of all areas.

Time commitment

Flexible - days/times to be mutually agreed.

Training

Training and induction provided to all new volunteers before starting.

Location

Central Brighton.



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Apply, find out more or search for different opportunities in a variety of sectors:

Tel: 01273 644145

Email: volunteering@brighton.ac.uk

Web: www.brighton.ac.uk/careers/volunteering/register (Vacancy Service)

Blog: <http://blogs.brighton.ac.uk/careers/>

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Laundry room mural – designed and painted by 3 Active Student art student volunteers. At the Trevor Mann Baby Unit, Royal Alexander Children’s Hospital, Brighton. With Ronald McDonald House Charities. March 2019.